

This article will help you understand common terms and tools of the internet: Printing Pages, Print-friendly Version.

Printing pages

With all this navigating and exploring of Web pages, you have probably seen information that you would like to save in the old-fashioned way — with a printed-paper copy. As you viewed pages on the Web, you can save or print pages for future reference or to share with others.

The computer world gives you the option of saving an entire Web page or any part of it: text, graphics, or links in printed form. Printing Web pages is very easy, thanks to that helpful Tool Bar. There is a printer icon on the Tool Bar of your browser. That is the what to use if you want a paper copy of a Web page you have found useful. It is nice to share Internet information by printing Web pages for people who don't have access to the Web or a computer.

To print a Web page, just click the printer icon on your Tool Bar. The page will print according to all your default options, which is usually what you want anyway.

There is another, more detailed way to print material from the Internet. Go to the Menu Bar and click on File. You will now see a dropdown menu offering a variety of choices, one of them being Print. Click Print. You will now be able to print a Web page, a portion of a Web page, or several copies of a Web page by making specific selections. You can select the printing options you want.

A nice way to double-check yourself is to preview how a Web page will look before your click the Print command; just click Print Preview.

Print-friendly Version

You will feel like a real computer pro in no time when you learn many of the tricks of the trade. One very helpful trick is the print-friendly option found on so many Web pages. This printing choice gives you a printed copy of the page or article that omits many of the graphics and fancy formatting. A text-only version will be printed for you simply by selecting the printer-friendly version. Using the Printer-friendly Version helps save on using your colored ink.

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